COATESVILLE AREA SCHOOL DISTRICT SPECIAL SCHOOL BOARD MEETING MINUTES

May 10, 2016

9/10 CENTER AUDITORIUM

(Immediately Following Committee Meetings)

OPENING ACTIVITIES

1. CALL TO ORDER AT 7:45 P.M.

2. PURPOSE OF MEETING

The purpose of this meeting is to approve the bills payable, and any other matters that may come before the Board.

3. READING OF MISSION STATEMENT

THE MISSION OF THE COATESVILLE AREA SCHOOL DISTRICT, A LEARNING COMMUNITY RICH IN DIVERSITY AND COMMITTED TO EXCELLENCE, IS TO EDUCATE ALL STUDENTS BY PROVIDING RIGOROUS EDUCATIONAL OPPORTUNITIES TO BECOME RESPONSIBLE, PRODUCTIVE, LIFE-LONG LEARNERS IN A GLOBAL SOCIETY.

4. ADVISEMENT

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

5. ROLL CALL

Board of School Directors

Dean A. Snyder, President - absent (Operations Committee) Ann M. Wuertz, Vice President - present (Education & Policy Committees) Stuart C. N. Deets - present (Finance Committee) Brenda L. Geist - present (Operations Committee) Bashera Grove - present (Policy Committee) James Hills - present (Education & Finance Committees) Laurie C. Knecht - present (Operations Committee) Thomas Siedenbuehl - present (Finance & Policy Committees) Deborah L. Thompson - present (Education Committee)

General Counsel

Judy Shopp, Esquire - present

Administration

Dr. Cathy Taschner, Superintendent of Schools - *present*Dr. Kimberly R. Donahue, Assistant to the Superintendent of Curriculum & Learning - *present*

Ronald G. Kabonick, Director of Business Administration & School Board Secretary - present Jason Palaia, Director of Elementary Education & Special Education (K-5) - present

6. MOMENT OF SILENCE AND SALUTE TO THE FLAG

ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA

Additions:

- 1. <u>Proposal for Architectural and Engineering Services 9/10 Center</u> RECOMMENDED MOTION: That the Board of School Directors add the proposal for full architectural and engineering services for the 9/10 Center.
- 2. <u>Invoice for Vendor #6368 Leatherology</u>
 RECOMMENDED MOTION: That the Board of School Directors add the invoice for vendor #6368, Leatherology.
- 3. Request to Waive Fees YMCA Coatesville City Camp Scott Middle School
 RECOMMENDED MOTION: That the Board of School Directors add the request from the
 Y.M.C.A. to waive fees for the use of the gymnasium at Scott Middle School. from June 13th
 through August 19th 2016.

Motion: Ann Wuertz Second: Stuart Deets Vote: 8-0-0

PUBLIC COMMENT ON AGENDA ITEMS

The Board has requested all persons making comments on <u>agenda items</u> to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

None

MOTION ITEMS FOR APPROVAL

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

A. <u>CONSENT AGENDA</u> (Dean Snyder, Board President)

RECOMMENDED MOTION: That the Board of School Directors approve the consent agenda items:

Items to be removed from Consent Agenda:

- C. 2016-2017 Final Budget Adoption
- D. 2016-2017 Tax Resolution
- E. Unauthorized Salary Increase for Employee 71279310
- F. S.P.I.R.I.T. Leadership Summit Speaking Contract
- G. AFJROTC Air Show Field Trip
- H. Mental Health Specialists Memorandum of Understanding

- I. Football Overnight Summer Camp
- J. Legal Cost Control Contract
- K. 2016 Homestead and Farmstead Exclusion Resolution
- L. Human Resources Report
- M. Human Resources Addendum
- N. Proposal for Architectural and Engineering Services 9/10 Center
- O. Invoice for Vendor #6368 Leatherology
- P. Request to Waive Fees Y.M.C.A. Coatesville City Camp Scott Middle School

Motion: Ann Wuertz Second: Stuart Deets Vote: 8-0-0

B. <u>Financial Statements</u>

RECOMMENDED MOTION: That the Board of School Directors approve the enclosed Financial Statements, and the Bills Payable list from April 23rd thru May 6th 2016, as presented. (*Enclosures*)

C. 2016-2017 Final Budget Adoption

RECOMMENDED MOTION: That the Board of School Directors adopt the 2016-17 General Fund Budget in the amount of \$153,187,522. The General Fund Budget includes a property tax increase of \$2.10%. (*Enclosure*)

Motion: Laurie Knecht Second: Stuart Deets Vote: 8-0-0

D. 2016-2017 Tax Resolution

RECOMMENDED MOTION: That the Board of School Directors adopt the 2016-17 Tax Resolution, as presented. (*Enclosure*)

Motion: James Hills Second: Stuart Deets Vote: 8-0-0

E. Unauthorized Salary Increase for Employee 71279310

RECOMMENDED MOTION: That the Board of School Directors approve Hearing Officer James E. Prendergast's Proposed Findings of Fact and Conclusions of Law regarding the unauthorized salary increase for employee 71279310 recommending that the Coatesville School Board of Directors uphold the School District's decision to demote employee 71279310 by reducing his salary. (*Confidential Enclosure*)

Motion: Laurie Knecht Second: Stuart Deets Vote: 6-0-2

Abstained: Grove & Hills

F. S.P.I.R.I.T. Leadership Summit Speaking Contract

RECOMMENDED MOTION: That the Board of School Directors approve the speaking contract of Florence P. Johnson, as presented. (*Confidential Enclosure*)

Motion: Laurie Knecht Second: Stuart Deets Vote: 8-0-0

G. AFJROTC Air Show Field Trip

RECOMMENDED MOTION: That the Board of School Directors approve the AFJROTC Air Show Field Trip to New Jersey.

Motion: Stuart Deets Second: Brenda Geist Vote: 8-0-0

H. "Mental Health Specialists" Memorandum of Understanding

RECOMMENDED MOTION: That the Board of School Directors approve the Memorandum of Understanding between the Coatesville Area School District and the Coatesville Area Teachers' Association regarding the previously employed individuals who were known as "Mental Health Specialists", as presented. (*Confidential Enclosure*)

Motion: Stuart Deets Second: Deborah Thompson Vote: 7-0-1

Abstained: Hills

I. Football Overnight Summer Camp

RECOMMENDED MOTION: That the Board of School Directors approve the attendance of the high school football team at an overnight summer training camp in Norfolk, Virginia at no cost to the District. (*Confidential Enclosure*)

Motion: Stuart Deets Second: Laurie Knecht Vote: 8-0-0

J. <u>Legal Cost Control Contract</u>

RECOMMENDED MOTION: That the Board of School Directors approve the Legal Cost Control Contract, as presented. (*Confidential Enclosure*)

Motion: Stuart Deets Second: Brenda Geist Vote: 8-0-0

K. 2016 Homestead and Farmstead Exclusion Resolution

RECOMMENDED MOTION: That the Board of School Directors approve the Homestead and Farmstead Resolution, as attached. (*Confidential Enclosure*)

Motion: Stuart Deets Second: Laurie Knecht Vote: 8-0-0

L. Human Resources Report

RECOMMENDED MOTION: That the Board of School Directors approve the resignations, appointments, new positions, leave of absences, transfers, changes of status and corrections, as presented:

1. Resignations - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approve the following Resignations - Regular and Extra Duty:

a. CATA

- 1) DeNicola, Jennifer, Special Education Teacher for the Caln Elementary School. Letter Dated: 4/21/2016. Reason: Personal. Effective: 4/7/2016.
- 2) Felus, Nick, Elementary Teacher for the Rainbow Elementary School. Letter Dated: 4/28/2016. Reason: Personal. Effective: 60 days or sooner from 4/28/2016.

3) Vaghari, Karen, Special Education Teacher for the Friendship Elementary School. Letter Dated: 5/3/2016. Reason: Retirement. Effective: 6/10/2016.

b. EXTRA DUTY

- 1) Felus, Nick, Assistant Football Coach for the Coatesville Area Senior High School Campus. Letter Dated: 4/20/2016. Reason: Personal. Effective: 4/20/2016.
- 2) Taylor, Doreen, Assistant Varsity Field Hockey Coach for the Coatesville Area Senior High School Campus. Letter Dated: 4/15/2016. Reason: Personal. Effective: 4/15/2016.

2. New Appointments – Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approve the following New Appointments – Regular and Extra Duty:

a. FEDERATION

1) Williams, Shannon, Substitute Food Service General Utility Worker for the Coatesville Area School District. Posted: 11/17/2015. Salary: \$9.00/hr. Effective: TBD. SP4: Approved. Pending 168 Forms.

b. EXTRA DUTY

- 1) Giles, Linda, Afterschool Program Tutoring for the Reeceville Elementary School. Salary: \$33/Hour. Effective: 4/5/2016. SP4: Staff.
- Bonner, Mike, Assistant Football Coach for the Coatesville Area Senior High School. Salary: \$4,554.51. Effective: 2016-2017 Season. SP4: Approved. Pending 168 Forms.
- 3) ESY Special Education Instructional Aides for the Coatesville Area School District. Posted: 2/16/2016. Salary: \$12.50/Hour. Effective: 6/27/2016. SP4: Approved. Pending 168 Forms.

Breanna Barnett Madeline Mangan Lauren Brown Amanda Whitehead Melissa Keen

- 4) Johnson, Megan, ESY Teachers for the Coatesville Area School District. Posted: 2/16/2016. Salary: \$33/Hour. Effective: 6/27/2016. SP4: Approved. Pending 168 Forms.
- 5) Summer School Teacher for the Coatesville Area School District. Posted: 1/15/2016. Salary: \$33/Hour. Effective June 27, 2016 to August 4, 2016. SP4: Staff.

John Barnes Cathy Stirling
Tabitha Bentley Margaret Tabakelis
Barbara Black Jason Warren
Lynn Buckley Octavia Warren-Ward

Stephanie Byerly
Kristen Cain
Barbara Wilson
Darlene Colletti
Lisa Wood
Caitlin Cumens
Sharon Yoder
Rebecca Dougherty
Megan DiPiano
Kathleen Elicker
Amanda Frederick
William Froggatt
Kristen Pleasanton

Lucas Gibson Judy Orr Jordan Greene Gwen Quinn Amanda Kaiser Veronica Rainer Denise Mathisen Brian Riker Jessica Rogowski Cara Mayan Melissa Mclhenny Hillary Rusnak Christopher Mork Elizabeth Sammond Melissa Murphy Maryanne Sell **Justin Smith** Tom Nichols Anthony Olseski Drew Steiner

6) Summer School Teacher for the Coatesville Area School District. Posted: 1/15/2016. Salary: \$33/Hour. Effective June 27, 2016 to August 4, 2016. SP4: Approved. Pending 168 Forms.

Phyllis Browne Sinead Meehan Paul Milbourn

3. Leave(s) of Absence

RECOMMENDED MOTION: That the Board of School Directors approve the following Leave(s) of Absence as indicated:

a. CATA

- 1) Healy, Amelia, Teacher for the Reeceville Elementary School. Effective: 8/22/2016 11/18/2016.
- 2) Van Der Kwast, Lindsey, Teacher for the Coatesville Area Senior High School. Effective: 5/19/2016 10/31/2016.

b. FEDERATION

1) Brickus, Reginald, Head Custodian at the Caln Elementary School. Effective: 3/17/2016 - 4/04/2016.

Motion: Stuart Deets Second: Brenda Geist Vote: 8-0-0

M. Human Resources Addendum

RECOMMENDED MOTION: That the Board of School Directors approve the resignations, appointments, new positions, leave of absences, transfers, changes of status and corrections, as presented:

1. Resignations - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approve the following Resignations - Regular and Extra Duty:

a. EXTRA DUTY

1) Wilson, Kori, Assistant Varsity Field Hockey Coach for the Coatesville Area Senior High School. Letter Dated: 2/12/2016. Reason: Personal. Effective: 2/12/2016.

2. New Appointments – Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approve the following New Appointments – Regular and Extra Duty:

a. CATA

Curry, Casey, Special Education Elementary Teacher for the King's Highway Elementary School. Posted: 3/31/2016. Salary: \$43,133 (Prorated). Step: 1. Level: B. Years of Exp: 1. Temporary Professional Contract. BS – Education, West Chester University. Certification: Special Education PK-8, Grades PK-4. Effective: TBD. SP4: Approved. Pending 168 Forms.

b. CATSS

1) Smith, Denise, Secretary for the Coatesville Area High School 9/10 Center. Posted: 3/1/2016. Salary: \$15/Hour. Effective: 5/23/2016. SP4: Approved. Pending 168 Forms.

c. FEDERATION

- 1) Bernardo, Jaclyn, 3 Hour Food Service Utility Worker for the Rainbow Elementary School. Posted: 11/17/2015. Salary: \$14.46/Hour. Effective: TBD. SP4: Approved. Pending 168 Forms.
- 2) Ramirez, Tiffany, Substitute Food Service General Utility Worker for the Coatesville Area School District. Posted: 11/17/2015. Salary: \$9/Hour. Effective: TBD. SP4: Approved. Pending 168 Forms.

d. NON-CERTIFIED

1) Edwards, Kaitlyn, Executive Administrative Assistant to the Human Resources Director for the Coatesville Area School District. Posted: 1/22/2016. Salary: \$45,000 (Prorated). Degree: BA – Business Administration, Central Pennsylvania College. Effective: 5/24/2016. SP4: Approved. Pending 168 Forms.

3. Change of Status

RECOMMENDED MOTION: That the Board of School Directors approve the change of status as indicated:

a. ADMINISTRATION

 Mancinelli, Lynn, move from Mathematics Teacher for Coatesville Area Senior High School to Assistant Principal for the Rainbow Elementary School. Posted: 3/23/2016.
 Salary: \$82,000 (Prorated). Degree: BS – Chemical Engineering, West Virginia University. MED – Education, Florida State University. Certification: Principal K-12, Mathematics 7-12. Effective: TBD.

b. NON-CERTIFIED

- 1) Jelke, Rose, move from Food Service General Utility Worker for the King's Highway Elementary School to Cook Manager for the King's Highway Elementary School. Posted: 3/31/2016. Salary: \$24,000 (Prorated). Effective: TBD. SP4: Staff.
- 2) Walker, LaMont, move from Food Service General Utility Worker for the 9/10 Center to Cook Manager for the Caln Elementary School. Posted: 3/31/2016. Salary: \$25,000 (Prorated). Effective: TBD. SP4: Staff.

4. Correction(s)

RECOMMENDED MOTION: That the Board of School Directors approve the Corrections as indicated:

a. FEDERATION

1) Schweitzer, Brian, Substitute Food Service General Utility Worker for the Coatesville Area School District. Posted: 11/17/2015. Salary: \$9/Hour. Effective: 3/21/2016. (Corrected from \$9.50/Hour on 4/12/16 Agenda.)

b. TENURE

1) Joanne Harris 8/22/2015 (Corrected from 8/22/2016 on 4/12/16 Agenda)

Motion: James Hills Second: Stuart Deets Vote: 8-0-0

N. Proposal for Architectural and Engineering Services – 9/10 Center

RECOMMENDED MOTION: That the Board of School Directors approve the proposal for full architectural and engineering services for the 9/10 Center security entrance modifications in the amount of \$44,260, as presented by the Schrader Group.

Motion: Brenda Geist Second: Stuart Deets Vote: 8-0-0

O. Invoice for Vendor #6368 Leatherology

RECOMMENDED MOTION: That the Board of School Directors approve the invoice for Vendor #6368, Leatherology, in the amount of \$854. (*Enclosure*)

Motion: Stuart Deets Second: Tom Siedenbuehl Vote: 8-0-0

P. Request to Waive Fees - YMCA Coatesville City Camp - Scott Middle School

RECOMMENDED MOTION: That the Board of School Directors approve the request to waive fees for the use of the gymnasium at Scott Middle School from June 13th through August 19th 2016. (*Confidential Enclosure*)

Motion: Tom Siedenbuehl Second: Laurie Knecht No Vote: ____

Motion to Table:

Motion: Stuart Deets Second: Brenda Geist Vote: 8-0-0

PUBLIC COMMENT

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

None

ADDITIONAL BOARD MEMBERS' REPORTS

INFORMATION ITEMS

ADJOURNMENT

This meeting was adjourned at 8:28 p.m. on a motion by Ann Wuertz.

Respectfully submitted, Karen Jackson, Recording Secretary

Ronald G. Kabonick, School Board Secretary

Anyone wishing to review the minutes verbatim should contact the School Board Secretary to request a copy of the digital/audio file.

You may also visit our website at www.casdschools.org to view videos of our meetings.